

**GOPALDAS JHAMATMAL ADVANI LAW COLLEGE  
BANDRA (W), MUMBAI-400050**

20<sup>th</sup> August, 2020

**Admission Notice**

All the students, who have taken admission in F.Y. LL.B and S.Y. LL.B. For the Academic year 2019-20 are hereby informed that they may apply and complete admission process for S.Y. LL.B. and T.Y. LL.B. between 20<sup>th</sup> to 28<sup>th</sup> August, 2020 by online process. **Please take note that ex students may take admission subsequent to the completion of the admission process of regular 2019-2020 students.**

Following are the steps to complete the admission process:

**Important Note:**

1. Please keep your scanned Passport size Photograph, and Signature (Black Ink) ready for upload. Note: Do Not Upload Selfies in Photo.  
**Size of Photo not exceeding 500 kb and Signature not exceeding 300 kb**
2. Fill the anti-ragging Form by clicking on this link:  
(<https://amanmovement.org> or <https://antiragging.in>)
3. Uploading of other relevant documents  
**Size not exceeding 200 Kb**

**A. APPLICATION FILLING PROCESS**

Step 1	Click here to go to online admission portal: <a href="https://cimsstudent.mastersofterp.in/">https://cimsstudent.mastersofterp.in/</a>
Step 2	For Login Credentials, click on Get User name and Password.
Step 3	Enter your <b>registered mobile number</b> . After this you will get your login credentials through SMS.
Step 4	Once Logged in, Student Dashboard will be visible on the left-hand side.
Step 5	Click on “ <b>Online registration link</b> ” listed in the student’s dashboard.
Step 6	Your personal data, has to be filled in with all the details appearing on the screen and Click on ‘ <b>Save Next</b> ’
Step 7	Upload Photo (not exceeding 500 kb), Signature (not exceeding 300 kb) and Click on <b>Save &amp; Continue</b> (for signature use a plain paper and with the black pen put your signature and scan it and upload the same)
Step 8	Select Medium→Select Subject Group→ Click on Add and Save and Next.

Step 9	Now Click on pay now for payment of Admission form fee Rs. 100/-
Step 10	After successful payment, accept the terms and submit your registration form.
Step 10	Upload the copy of Identity Card of Academic Year 2019–2020 issued by the College without fail. Path for Document uploading: Profile→ Students Document Upload (not exceeding 200 kb)
Step 11	After taking the print out, the student should sign in the printed admission form at the place provided and submit it along with the required documents to the college when the college starts functioning and students are allowed to attend physical classes.

### **IMPORTANT NOTE:**

1. **Caste Students should without fail upload necessary documents for Scholarship.**
2. **Anti–Ragging form should be filled in and up loaded along with Admission form.**
3. **Marks sheets along with other requisite documents may be submitted after the re–opening of the College.**

### **B. PAYMENT PROCESS**

Step 1	After verification and confirmation of your registration details, you shall receive a SMS for Payment of fees.
Step 2	Please Click on the Link below for Fees Payment <a href="https://www.feepayr.com/">https://www.feepayr.com/</a>
Step 3	Enter your registered mobile number on which you will receive an OTP
Step 4	Enter the OTP and proceed for payment. Payment of fees, as appeared in the box, can be made using <b>Credit / Debit Card / Net banking</b> as shown on the payment gateway.
Step 5	A confirmation message will be displayed after successful payment of fees.
Step 6	To view/ print the receipt: Click go to <b>Home page → Payment history → Detail receipt → print.</b> The receipt will be sent to your registered email id.
Step 7	Admission will be confirmed only when you make all Demand payment

### **C. FOR ANY QUERIES**

1. **Queries regarding payment issue, where payment is deducted but still shows “PAY NOW” option again, Refresh the page by pressing (CTRL + F5) Or wait for Next 24 hrs. (Do not make multiple transactions)**
2. **For any technical support contact via email: [galc77@yahoo.co.in](mailto:galc77@yahoo.co.in).**  
Mail should mention
  - **Registration number, user name and password of the User.**
  - **Applying for which course.**
  - **Query the user is facing.**
  - **Contact Number.**