

K H NAGRANI LIBRARY  
GOPALDAS JHAMATMAL ADVANI LAW COLLEGE  
Linking Road, Bandra (W), Mumbai – 50.

(For Ex-Students)

29-11-2015

Conditions to become Member of the Library

All Alumni of GJ Advani Law College, Bandra can become a member of the Library. Any person who wants to become a member of the Library must have a residential address in Mumbai. To avail the membership, submit the duly filled enclosed application form along with the following:

1. Produce proof of residential address (ration card / driving license / passport).
2. Produce proof of your professional address (college ID if a student or company ID if working).
3. A photocopy of degree certificate
4. A stamp size latest photograph

**Membership fee**

Library Deposit (Refundable) -Rs 1000/-

Annual fee- Rs 200/-

Issue of Membership Card – Rs. 200/-

**Please remember**

Membership is valid for one year only. It can be extended by the payment of the fee again before the expiry of the membership.

The library will remain open for students between 8.30 a.m. and 4.30 p.m., except Sundays and public holidays. During University Examination (LL.B.) the timing of the library could be extended.

The ex-students are entitled to borrow one book at a time for a period of 30 days. If books are not in demand, they may be renewed for one more week. Requests for renewal must be communicated on or before due date.

Books must be returned promptly when due. Failure to do so will result in a fine of Rs. 2/- per day, for the first fifteen days and Rs. 5/- hence after for as many days as the Books are not returned.

Please check the books before they are taken out of the library and report mutilation or damage to the library staff. In case of loss or damage of books, you will be asked either to replace the book with a new copy or to pay for the cost of the book at the prevailing market price with additional charge as determined by the Librarian.

If library card is lost report it immediately to the library staff and get a duplicate card issued by paying Rs. 400/-. Books drawn on lost card will continue to be the responsibility of the borrower in whose name the card was issued.

Eatables, Cold drinks, Tea etc, are not allowed inside the library.

Smoking and operation of Mobile phone inside the library is strictly prohibited.

All members are requested to observe peace and quiet in the library.

PRINCIPAL

LIBRARIAN

**Hyderabad (Sind) National Collegiate Board's**  
**G.J. ADVANI LAW COLLEGE, BANDRA, MUMBAI-50**  
**K H NAGRANI LIBRARY**

Application for Library Membership for Ex-students

Attach  
stamp size  
photo

Full Name: \_\_\_\_\_

Address for Correspondence (Mumbai): \_\_\_\_\_

\_\_\_\_\_

Telephone (off): \_\_\_\_\_

(Res): \_\_\_\_\_

E-mail: \_\_\_\_\_

Institution/ Organization Serving in: \_\_\_\_\_

Are you a member of GJALC Alumni Association                      Yes                      No

I am aware of and undertake to abide by the Library Rules for Ex-students. Enclosed herewith is Demand Draft \_\_\_\_\_ date \_\_\_\_\_ For Rs. \_\_\_\_\_ Drawn in favour of the Principal, G.J. Advani Law College.

Date: \_\_\_\_\_

Signature

---

For Office Use Only

The Ex-student Library Membership is granted for the period

From \_\_\_\_\_ to \_\_\_\_\_

Librarian